



# Mohamed Zohry Ahmed

QMS Consultant & Quality Assurance Manager

## Summary

Quality Assurance Manager, Certified Lead Auditor ISO 9001 & OHSAS 18001, *Management Representative for ISO/QMS – Member of National Quality Institute (NQI)* MS Of Quality Assurance with 18 years in Construction and Engineering companies

## Contact Information

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## Achievements

Develop the Quality Management System and qualifying the following companies for ISO 9001:

- **MCC** Mediterranean Contracting Co. – 2008
- **GEMS** German Engineering & Management Solutions – 2012
- **GMS** German Medical Solution – 2013 upgrading the system.
- **MTI** MechaTronics International – 2014
- **AEO** Arabic Engineering Office – 2015

## Linkedin Profile

[www.linkedin.com/in/mohamed-zohry-2b400b24](http://www.linkedin.com/in/mohamed-zohry-2b400b24)

## Education

### **(Current Study)** A Doctor of Philosophy (PhD): "in Quality"

Faculty of Graduate Studies for  
Statistical Research (FGSSR),

Cairo University,

### **Business Administration**

The American University  
2002

### **B.A. in English**

Cairo University, Faculty of Arts  
1996

### **Master in Quality Assurance** Thesis: "Quality Requirements for Project Management"

Cairo University, ISSR - 2016

### **Quality Assurance Diploma** Project: "Quality of HealthCare in NGOs "

Cairo University, FGSSR  
2014

### **Translation Diploma**

Cairo University, Faculty of Arts.

## Training

### • **Lead Auditor -OHSAS 18001 – Occupational Health and Safety Management Systems**

SGS, 2017.

### • **Internal Quality Auditing Based on ISO 9001:2015**

TUV, 2016

### • **(KPIs) Key Performance Indicators**

SUSMENT, 2015

### • **Total Quality Management**

The American Chamber of  
Commerce, 2012

### • **External Audits Training (9001, 14001 & 18001), to acquire IRCA membership TUV, 2015**

### • **Lead Auditor Based on ISO (9001:2008).**

SGS, 2013

### • **Six Sigma Training**

MCC, 2009

### • **Internal Quality Auditing Based on ISO 9001:2008**

Centerior USA, 2008

### • **Quality Systems & ISO 9002**

PICO, 2000

## Publication

### **"Quality Assurance as A Requirement for Project Management"**

*A research paper presented to the Annual Int'l Conference on Statistics, Computer Sciences and Operations Research 2016, held in ISSR at Cairo University from 5 - 8 Dec., 2016. This paper describes the quality requirements of the Project Quality Management processes. The focus of this paper is identifying the right concept of Quality Assurance vs Quality Control in project management processes (PMPs) and project performance.*



شركة البحر المتوسط للمقاولات  
Mediterranean Contracting Co.



ALSTOM

## Work Experience

### Quality Assurance Manager

Nov. 2011 – Present

GMS Group: Vital Konzept "VK" Ex "GEMS", "GMS", "MTI & AEO"

"Multidisciplinary consultancy firm specialized in healthcare -

[www.vitalkonzept-leipzig.com](http://www.vitalkonzept-leipzig.com)"

*Reporting CEO, responsible for monitoring and advising on the performance of the quality Management System. Liaising with others managers and staff to insure that QA system is functioning properly. Setting the Quality Assurance objectives and ensuring that targets are achieved, setting up and maintaining control and documentation procedures. planning the internal audit program for quality system, carrying out the internal audit according to the audit plan and quality procedures, closing previous audits non-conformance reports, following up the corrective and preventive actions, collecting and analyzing performance data and charts against defined parameters, preparing for management review meeting and carrying out its decrees and recommendations, issuing internal audit report and the efficiency of corrective and preventative actions, continuous improvement of performance and quality procedures, collecting. Supervising internal auditors team and set their audit tasks. Supervising all projects Document Controllers and following up their performance and tasks. Conduct ISO awareness and internal audit course to Staff.*

### Quality Assurance Chief

Dec. 2010 - Nov.2011

Mediterranean Contracting Co. "MCC"

"A leading Class one Construction company - [www.mcc-eg.com](http://www.mcc-eg.com)"

*Setting the Quality Assurance goals, planning the internal audit program for quality system, carrying out the internal audit according to the audit plan and quality procedures, closing previous audits non-conformance reports, following up the corrective and preventive actions, preparing for management review meeting and carrying out its decrees and recommendations, preparing quality assurance performance measurements and all quality system performance measurements, issuing internal audit report and the efficiency of corrective and preventative actions, continuous improvement of performance and quality procedures, collecting customers feedback through Customer satisfaction Viewfinder, reporting to Management Representative and Quality Manager.*

*Supervising internal auditors team and set their audit tasks. Supervising all projects Document Controllers and following up their performance and tasks.*

### Document Control Manager

Nov.2008 - Dec.2010

INITEC Energía, S.A & ALSTOM Power Generation AG

"A Spanish multinational Co. (ACS Group) working at field of power stations - [www.initec-energia.es](http://www.initec-energia.es)"

*Issuing all project specific documents and drawings. Maintaining document distribution matrices of all drawings and documents to INITEC staff and subcontractors, Setting up the Project Master filing system and retrieving management system for all drawings, manuals, data sheets, materials certificates, catalogues and documents received by the document control department. Respond to queries regarding revision status of issued drawings/documents from engineering. Issuing*



*Outstanding Reports for (RFIs & Submittals), issuing Request for information, Submittals & Transmittals and their logs in addition to drawings logs. Creating a Chronology of events for all Project important documents such as RFI "from Subcontractors and to Consultant "PGESCO". Issuing Day file and distribute to all concerned staff on Site, in the Branch and at Head Office in Madrid, Daily reports for Alstom and INITEC contracts. Preparing turnover packages for submission. Project presentation show. Assuring document quality to include completeness, accuracy and compliance with established Quality Assurance polices and auditing ISO procedures.*

**Document Controller /Internal Auditor Jul.2004 - Nov.2008**  
Mediterranean Contracting Co. "MCC"

"A leading Class one Construction company – [www.mcc-eg.com](http://www.mcc-eg.com)"

*Planning the internal audit program for quality system, carrying out the internal audit according to the audit plan and quality procedures, closing previous audits non-conformance reports, following up the corrective and preventive actions, preparing for management review meeting and carrying out its decrees and recommendations, preparing quality assurance performance measurements and all quality system performance measurements, issuing internal audit report and the efficiency of corrective and preventative actions, continuous improvement of performance and quality procedures, Receiving, checking and logging off all project specific documents and drawings. Executing timely distribution of all drawings and documents. Setting up the Project Master filling system and retrieving management system for all drawings and documents received by the document control department.. Handling correspondences and Contract translation and composing tasks, issuing Outstanding Reports for (RFIs. Transmittals, IRs). Creating brief History of Site Instructions and Creating a Chronology of events for all Project important documents such as RFI and S.I. Site finishing progress reports, issuing finishing follow up reports and statistics.*



**Translator&Public Relation Manager June2002 – June2004**  
Agawany Trading & Agencies Co. (A member of Agawany Group)

"A leading company in the field of machinery and equipment"

*Handling both written translation and simultaneous interpreting in the field of trading and machinery engineering. Correspond with overseas suppliers / manufactures regarding quotations, specifications, and documentation. Representing the company at formal exhibitions, conferences, and seminars. Receiving and accompanying foreign delegations, and arranging their visit schedule .*



**Claims Researcher Oct 2000 – May 2002**  
Skanaska Cementation International Lt'd "Ex. Kvaerner "

"A world leading project and construction Co.- [www.skanska.com](http://www.skanska.com)"

*Assisting in the preparation of claims documents for submission to the Client .The basic role is researching claims items and creating a Chronology of relevant events. Preparing schedules of correspondence for the claims and trace the history of drawing submissions. Drafting the history and synopsis of RFI and FCN of the project. Co-ordinating work with the Claims Consultants.*



## Chairman's Office Manager

Jan 1999 – Oct 2000

Borais Petroleum Investment Co.

" Oil Services Company specializing in Directional Drilling Services - [www.borais.net](http://www.borais.net)"

*Managing all the duties of Office Manager; managing the day to day running of the office of the Chairman, fully responsible for access to the Chairman and the management of his schedule. Studying and preparing tenders stuff and documents to be submitted to the clients, pass on tenders' conditions requirements to all departments to be met.*

## Document Controller

Aug. 1998 – Jan 1999

Laing-CRC Joint Venture.

" A leading English Construction Co. with CRC "Four Seasons Hotel" Giza Egypt - [www.laing.com](http://www.laing.com)"

*Receiving, checking and logging off all project specific documents and drawings. Liaising with other members of the co-ordination team to execute timely distribution of all drawings and documents. Setting up a simple but effective filing and retrieving management system for all drawings and documents received by the document control department. Delegation of tasks to technical clerks ensuring they understand and appreciate what is expected of them and why they are doing it. Having regular sessions with all members of the co-ordination team to ensure everyone understands process.*

## Translator & Foreign Affairs Co-ordinator

July 1997 – Aug 1998

Agawany Trading & Agencies Co. (A member of Agawany Group)

" A leading company in the field of machinery and equipment"

*Handling both written translation and simultaneous interpreting in the field of trading and machinery engineering. Correspond with overseas suppliers/manufactures regarding quotations, specifications, and documentation. Representing the company at formal exhibitions, conferences, and seminars. Receiving and accompanying foreign delegations, and arranging their visit.*

## Translator / Proof reader -

Sept 1996 – July 2004

**(Member of Editing Desk Team) Part time job**

The Middle East Observer

" An English Economic Newspaper covering the Middle East, Arab Gulf and African markets - [www.meobserver.org](http://www.meobserver.org)"

*Carrying out different editing tasks; translating, selecting news items from News Agencies material and internet, following up the international press, montaging news and re-editing, reviewing and proofreading articles and news .*

## Additional Information

- Certificate of Merit from Cairo University for participating in "Post-graduation Studies & the Challenges of 21st Century Conference".
- Awarded third place in Business Excellence competition by Euro-Services International.