

CONFIDENTIAL

Memorandum to
CEMS Admission Committee

From
Magdalena Kowalska

1 February, 2017

Letter of recommendation: Kateryna Zhuzha

This is to confirm that Kateryna Zhuzha has been working in McKinsey Shared Services Centre's Assistants Department as a Team Assistant / Implementation Coach as of 1 April 2015. Since joining our office Kateryna has been on a steep and successful learning curve. She completed two full evaluation cycles gaining a 'Distinctive' rating for the latest one, which places her among the top 10% of employees in the role.

Kateryna's most notable achievements within her role so far include (i) consistently providing gold-standard administrative and logistical support to McKinsey client engagement teams across the EMEA region on a regular as well as ad hoc basis (ii) having a consistent track record of high client and colleague satisfaction (iii) successfully facilitating online programmes for McKinsey clients. Kateryna has also been involved in numerous activities, falling beyond her immediate responsibilities, where she has succeeded to (i) lead a work stream on an internal innovation project (ii) co-create a concept and framework for running continuous improvement programmes in service environments (iii) act as an intrapreneur while introducing ready-made solutions to other internal departments achieving the desired results. Among numerous skills that Kateryna has definitely developed and is being recognised for, the most outstanding ones include: divergent and academic thinking, professionalism, high awareness of cultural subtleties and business etiquette, drive and process ownership, team work, solution orientation.

Having the opportunity to observe Kateryna grow within and beyond her role at such incredible speed and with her exceptional engagement and dedication has been a truly satisfying experience. I am excited about the next steps in Kateryna's education and career and would be more than happy to connect on the phone or otherwise to provide more details on Kateryna's performance, skills, and her experience with us. I am providing my contact details below.

Best regards,
Magdalena Kowalska 
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