

Quality Coordinator



BANI ISSAM

PERSONAL SITUATION

Tunisia

Married

Born : 28 May 1986

ADDRESS

11, street El Imem Sahnoun 8070

KORBA, NABEUL, TUNISIA

TELEPHONE NUMBER

+216 22 22 65 83

E-MAIL

baniissam81@gmail.com

Education

2013 : International Certificate of Consultant African Quality Institute (AQI)

2010 – 2011: Postgraduate in Quality

2005 – 2009: Master degree in Biotechnology

2004 – 2005: Bachelor degree in Sciences

Professional experience

**May 2014
Today**

Quality Consultant & Quality Manager "Saphir_consult"
Saphir consult

- Conduct internal quality audits and summarize audits findings in summary reports
- Assistance in the implementation of a quality management system
- Provide training sessions in quality, environment, and occupational Health/Safety (QHSE).
- Assistance in the implementation of an occupational health/safety
- Determining best measures of project efficiency

**January 2013
May 2017**

Quality Management and Biological Science Teacher
Central University

**January 2013
April 2014**

Assistant HSE manager & Health and Safety Manager
Hotel The Orangers Beach Resort

- keep and maintain all HSE records required by the Management System, (ISO 9001, ISO 14001, ISO 22000 and OHSAS 18001).
- Development of quality improvement plan.
- Conduct and coordinate regular quality audits QHSE
- Tracking of different quality control.
- Coordinate Safety training for all employees
- Participate as JOHSC*committee member (Joint Occupational Health&Safety Committee)
- Identify potential risks Assist staff with the elimination and/or mitigation of hazards.
- Review Risk Assessments and Task Safety Analysis and otherwise assist the plant section and others as necessary to develop and maintain safe working procedures for the effective control of worksite and associated office activities.

**September 2011
May 2013**

Biological Science Teacher
Private School POLE

**November 2011
December 2012**

Producing and HSE Manager
Agrumes du Golfe Plus

- Validate the Production planning.
- Identification of production need
- Tracking quality control. - Stock management.
- Tracking the process of each export.
- Validate the compliance of products with the specifications customers and standards of the Tunisian and European regulations.
- Approve finished product by confirming specifications and conducting visual and physical inspections - Record, review and report on the results of inspections and audits - Verify & record corrective actions arising from audits and product inspections
- Perform incoming inspections & quarantine non-conforming materials (as required) - Coach and mentor employees on originating nonconformance reports

Training

March-June 2011 : Practicum named « Contribution to the establishment and implementation of an Integrated Management System In accordance with standards: "ISO 9001, ISO22000, ISO14001 and OHSAS 18001"

August 2010 :

Internship experience within the company of Poultry processing (SAVOL) in quality control department

July 2010:

Practicum in the Hygienic Service in a hotel

July 2009:

Training course in bacteriology department in a hospital

February / April 2009:

Research internship in the laboratory of Pharmacology from the Faculty of Medicine as part of my project study

June 2006 :

Practicum in the company of canned fish.

June 2006 :

Training in a company freezing of fish and seafood.

Certifications

1. Professional training entitled « Microbiological Analysis of Water and Foods: Classical techniques and molecular biology» (Interpretation of results based on standards applicable).
2. Training about: Environmental Management System **ISO 14001:2004**, "INNORPI".
3. Training about: Food safety management system **ISO 22000:2005**.
4. Training in the First Aid and Fire Safety.
5. **ISO 15189:2012** Medical Laboratories Requirements quality
6. **ISO 9001:2015** Quality Management Systems

Projets

1. La Rochette : **SENEGAL** :
 - Measures of project efficiency
 - Training sessions in quality
 - Training in the Quality management software "QUALIPRO"
2. AGEIM : **BURKINA FASO**:
 - Measures of project efficiency
 - Training sessions in quality
3. SGS laboratory : **TUNISIA**:
 - Measures of project efficiency
 - Training sessions in quality
 - Training in the Quality management software "QUALIPRO"

Other skills

1. Working with different expert (Consultants and auditors).
2. Internal Quality Audit
3. Corrective, Preventive and improvement Actions
4. Quality Tools (5M, 8D,...)
5. Computer skills: Word, Excel, PowerPoint...

Languages

Arabic: mother tongue

French: read, written and spoken

English: read, written and spoken

Other informations

* Hobby: Swimming, Internet, Music ...

* Driving licence, category B.